

DRAFT

Minutes of the meeting of the
Reigate AND BANSTEAD LOCAL COMMITTEE
 held at 2.00 pm on 1 December 2014
 at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

Surrey County Council Members:

- * Mr Bob Gardner (Vice-Chairman)
- * Mrs Natalie Bramhall
- * Mr Jonathan Essex
- * Mr Michael Gosling
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- * Mrs Kay Hammond
- * Mr Nick Harrison
- * Ms Barbara Thomson

Borough / District Members:

- * Cllr Michael Blacker
- Cllr Julian Ellacott
- Cllr Ms Sarah Finch
- * Cllr Norman Harris
- Cllr Richard Mantle
- * Cllr Roger Newstead
- * Cllr Graham Norman
- * Cllr Tony Schofield
- Cllr Mrs Joan Spiers
- Cllr Mrs Rachel Turner

* In attendance

52/14 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]

The following Members of the Committee gave apologies for the meeting:
 Councillor Mrs Sarah Finch, Cllr Richard Mantel, Cllr Mrs Rachel Turner, Cllr
 Julian Ellacott and Councillor Mrs Joan Spiers.

53/14 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]

The minutes were agreed as a true and accurate record of the meeting.

54/14 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]

None received.

55/14 PETITIONS (AGENDA ITEM ONLY) [Item 4]

One petition was received.

ITEM 2

The Committee received a petition signed by 532 residents, agreeing with the statement:

“to make safe the roads and pathways around Sandcross School. We are requesting that the following is dealt with as soon as possible.

Barriers to be extended

Reduce the speed limit to 20 during school times

Drain to be put in place at the crossing as huge puddle occurs when its wet

Drop the curb at crossing to allow disabled access to crossing and ease for buggies

Better enforcement of the road laws and parking laws“

The Committee **NOTED** the response of the Highways Manager attached to the minutes as **Appendix A**.

Annex A Sandcross School Petition response

56/14 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]

One formal public question was received. A response was tabled and is attached to the minutes as **Appendix B**.

[Cllr Mrs Barbara Thomson asked a supplementary question “Please can we monitor this situation?”] The Highways Manager stated that they would review the situation once work had stopped at Pebble Hill.

Annex B Public Question Response Mrs Hammond Lynn walk 011214

57/14 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]

Annex C Response to Member question Cllr Newstead Reigate Priory Museum

58/14 TRADING STANDARDS SERVICE UPDATE (FOR INFORMATION) [Item 7]

Declarations of Interest: None

Officers attending: David Bullen, Senior Trading Standards Officer

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members were informed that over the last few years Trading Standards had been working to do more to help vulnerable consumers and enhance protection for that group. Particularly working with Adult Social Care so that vulnerable adults identified by either service could be assisted.

Members were updated that the Surrey County Council and Buckinghamshire County Council Joint Trading Standard service would be launched on 1 April 2015 and working together would do more to benefit residents. Members thought the new joint service would provide a breadth of services. It was confirmed that the same number of frontline staff would be delivering the service following the merger.

Members asked what the Trading Standards service was doing to prevent young people being involved in alcohol abuse. It was stated that this is still a priority for the service, however they have moved away from test purchasing and now ensure that businesses receive advice on what they should be doing to protect their business.

Members asked if Trading Standards worked with Surrey Police; officers confirmed that they regularly work with the police. Members suggested that cyber crime be flagged up with the police.

Members queried whether trading standards played a role in inspecting food standards or whether this was Environmental Health's remit. Members requested that David Bullen find out what links Trading Standards have with the Environmental Health service in Reigate and Banstead Borough Council.

Members were advised to speak to Citizens Advice if they were aware of any fraudulent activity.

Members asked how Trading Standards are linking in with Social Services. Members were informed that the service works with social workers and core managers to educate them so that they can advise their clients and get messages out.

The Committee:

Noted the report and Trading Standard's work to raise awareness of Mass Marketing Fraud, including scam sticker packs and Guidance Notes for individuals and Carers.

59/14 REIGATE AND BANSTEAD LOCAL TRANSPORT STRATEGY AND FORWARD PROGRAMME - (EXECUTIVE FUNCTION - FOR DECISION) [Item 8]

Declarations of Interest: None

Officers attending: Peter Hitchings, Susanna Davies Highways and Transport

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members requested that officers update the Local Transport Strategy to take into consideration the changes to the Reigate and Banstead Borough Council Local Plan document.

Members felt that feasibility studies should be explicitly mentioned in the Forward Programme. Members also stated that further priority setting and funding considerations of schemes in the Forward Programme should take place.

Members asked what level of budget would be assigned to school transport. Members were concerned about the road network scheme as this wasn't supported by Reigate and Banstead Borough Council.

Members wished to establish a Local Transport Strategy Task Group to review the strategy and Forward Programme.

The Local Committee agreed to:

- (i) Approve the Reigate and Banstead Local Transport Strategy and its suggested objectives
- (ii) Approve the list of schemes provided in the Forward Programme (Annex of the Local Transport Strategy)
- (iii) Approve the recommendations in point i and ii subject to prioritisation, feasibility assessment and impact of major schemes such as the Hooley interchange**
- (iii) Appoint the below representatives to a Local Transport Strategy task group:**

Councillor Mrs Grant-Duff, Councillor Harrison, Councillor Blacker, Councillor Essex, Councillor Schofield and Councillor Mrs Bramhall.

REASONS:

Delivering the Reigate and Banstead Local Transport Strategy will support the County Council's priorities to promote sustainable economic growth and secure investment in infrastructure. It also supports the Borough Councils objectives to provide effective services, infrastructure and transport options. The Reigate and Banstead Local Transport Strategy will benefit Surrey residents and businesses accommodating sustainable population growth, driving the economy and reducing impacts on the environment.

Members wished to ensure that the Reigate and Banstead Local Transport Strategy and schemes in the Forward Programme of the Strategy were prioritised, including through feasibility assessment and impact of major schemes such as the Hooley interchange.

60/14 HIGHWAYS SCHEME UPDATE (EXECUTIVE FUNCTION - FOR DECISION) [Item 9]

Declarations of Interest: None

Officers attending: Anita Guy, John Lawlor - Highways

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members were encouraged to contact the Maintenance Engineer to explore how their funds could be allocated.

Members were informed that the hatching proposal from Salford and Sidlow Parish Council would not go ahead as the present scheme would address the issues raised. The parish council had also raised the issue of flooding on the A23, the drainage engineer was requested to liaise with the parish council and the local committee to find out more.

Officers were asked to report back to Councillor Newstead on dates when flood recovery works would be programmed in. Officers were also asked if there was a 5 year plan for utility works and if there was to forward this to Councillor Essex.

The Local Committee agreed to:

- (i) Note the contents of the report; and
- (ii) Agree that a scheme to improve pedestrian facilities at the junction of Garratts Lane/Holly Lane, Banstead is not progressed at the current time.

Reasons:

To update the Local Committee on the progress of the highway works programme in Reigate and Banstead.

61/14 HIGHWAYS FORWARD PROGRAMME 2015/16 - 2016/17 (EXECUTIVE FUNCTION FOR DECISION) [Item 10]

Declarations of Interest: None

Officers attending: Anita Guy, John Lawlor - Highways

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members asked about the Pendleton Road crossing and were informed that a design engineer would be working up designs ready for the end of December 2014.

The Local Committee (Reigate & Banstead) agreed to:

General

- (i) Note that it has been assumed that the Local Committee's devolved highways budget for capital, revenue and Community Enhancement works for 2015/16 remains the same as for 2014/15, at £780,210;
- (ii) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman be able to amend the programme should the devolved budget vary from this amount;

Capital Improvement Schemes (ITS)

- (iii) Agree that the capital improvement schemes allocation for Reigate and Banstead be used to progress the Integrated Transport Schemes programme set out in Annex 1;
- (iv) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required;

Capital Maintenance Schemes (LSR)

- (v) Agree that the capital maintenance schemes allocation for Reigate and Banstead be divided equitably between County Councillors to carry out Local Structural Repair, and that the schemes to be progressed be agreed by the Area Team Manager in consultation with the Local Committee Chairman, Vice-Chairman and local divisional Members;

Revenue Maintenance

- (vi) Authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member, to use £100,000 of the revenue maintenance budget for 2014/15 as detailed in Table 2 of this report;
- (vii) Agree that £5,000 per County Councillor be allocated from the revenue maintenance budget for Highways Localism Initiative works, and that if this funding is not distributed by the end of October 2015, the monies revert to the relevant Member's Community Enhancement allocation;
- (viii) Agree that the remaining £134,110 of the revenue maintenance budget be used to fund minor maintenance works throughout Reigate and Banstead, as identified by the Area Maintenance Engineer in

consultation with the Chairman, Vice-Chairman and relevant divisional Member.

Community Enhancement Fund

- (ix) Agree that the Community Enhancement Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division; and
- (X) Agree that Members should contact the Area Maintenance Engineer to discuss their specific requirements with regard to their Community Enhancement allocation and arrange for the work activities to be managed by the Area Maintenance Engineer on their behalf.

Reasons:

To agree a forward programme of highways works in Reigate and Banstead for 2015/16 – 2016/17, funded by the Local Committee's devolved budget.

62/14 TRAVEL SMART - PROGRAMME UPDATE INCLUDING BUS CLEARWAY ORDERS AND CYCLE ROUTE IMPROVEMENTS (EXECUTIVE FUNCTION FOR DECISION) [Item 11]

Declarations of Interest: None

Officers attending: Marc Woodhall, Sustainable Transport Manager, Alison Houghton Senior Transport Officer

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members discussed shared use of routes for pedestrians and cyclists and suggested that a thick white line down the centre of a footway makes it easier for partially sighted people to identify and is preferable to bollards. It was also commented that studs were being experimented with in Reigate town centre. Officers to talk to 'SeeAbility' (charity working with adults who are visually impaired) to arrange to walk people through these changes.

The Local Committee agreed:

- (i) Bus stop clearways are introduced at the existing bus stops along the improved quality bus corridors :
- Redhill-Reigate (bus routes 420, 424, 430/435, 460), affecting Reigate Road, Blackborough Road, Lesbourne Road, Hatchlands Road, Timperley Gardens, and Park Road; and
 - South Park (bus routes 430/435) affecting Eastnor Road and Sandcross Road.

ITEM 2

- (ii) The design detailing the walking and cycling improvements proposed along Nutfield Road identified in Annex C be approved
- (iii) The use of the eastern footway of Nutfield Rd for shared use (pedestrians and cyclists) between Chilburton Drive and 25 metres south of Mill Lane;
- (iv) The western footway of St Annes Drive between Noke Drive and traffic island near Warwick School becoming a shared route for pedestrian and cycle use on completion of the scheme.

Reasons:

1. Buses require parallel alignment to the kerb to deploy ramping and kneeling equipment. This allows step-free access for wheelchair users, those with mobility problems and easier boarding/alighting for all passengers and parked vehicles within bus stops prevent this access.
2. Reliability of buses is improved if the vehicles are able to approach, stop and depart bus stops without hindrance, improving accuracy of scheduled bus stopping times and encouraging usage of sustainable transport.
3. Bus stop clearways enable Borough enforcement officers to issue penalty charge notices on offending vehicles thereby discouraging inconsiderate parking.
4. Walking and cycling improvements provide better accessibility and opportunity for people to travel sustainably, helping to reduce congestion.

63/14 YOUTH NEEDS ASSESSMENT AND COMMISSIONING FOR LOCAL PREVENTION (EXECUTIVE FUNCTION FOR DECISION) [Item 12]

Declarations of Interest: None

Officers attending: Jeremy Crouch, Services for Young People

Petitions, Public Questions, Statements: None

Member Discussion – key points:

It was raised that the Banstead Youth group were concerned about losing some of their funding to other areas. The Youth Task group had taken the decision to assign resources where there was highest need. Officers will be working with Banstead Youth group and the community to support them.

Members requested that the 'Tadworth' title in the Reigate & Banstead Local Specification be changed to the 'Preston Regeneration area'.

Redhill Youth Provision

Officers informed Members that funding had been approved to refurbish the Annex of the Family Centre in Redhill to provide youth provision for this high need area in the medium term. Renovations would start in January 2015 to make the building fit for purpose and then officers would work with the young people to decorate the centre so that they would be proud of it. The Chairman thanked officers for their hard work in achieving this. Officers confirmed that they were working on a Communications Plan for the new Redhill Youth Centre.

The Local Committee (Reigate & Banstead) agreed to:

- (i) Approve the local priorities (Annex 1), to be considered by providers, focusing on the identified needs of Reigate & Banstead and the geographical neighbourhoods prioritised by the Youth Task Group.
- (ii) Note the changes to the council scheme of delegation which provides increased decision making to local commissioning in relation to youth work and Surrey Outdoor Learning (SOLD).

Councillor Gulati abstained from voting.

Reasons:

Local Prevention has been in place across Reigate & Banstead since 1 April 2012. It has contributed significantly to the reduction in young people becoming Not in Education, Employment or Training (NEET). It is therefore recommended that this early help commission is re-commissioned for 2015-20.

These recommendations will:

- a) Support the Council's policy of Creating Opportunities for Young People
- b) Support the Council's priority to provide early help for children, young people and their families

64/14 PRESENTATION - UPDATE FROM EAST SURREY CLINICAL COMMISSIONING GROUP (CCG) (FOR INFORMATION) [Item 13]

The Chairman informed Members that because of timings of the committee there hadn't been enough time for the presentation from the East Surrey Clinical Commissioning Group (ES CCG). The ES CCG would therefore be invited to speak at a future meeting.

65/14 PARKING ENFORCEMENT (FOR INFORMATION) [Item 14]

Declarations of Interest: None

Officers attending: David Curl Parking Strategy and Implementation Team Manager, Jacquie Joseph, Parking Manager Reigate and Banstead Borough Council,

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members queried why there appeared to be a deficit in the Reigate and Banstead Borough Council's parking finances. Officers explained that there had been a realignment of funding against property as this was a better way to reflect the costs. Officers were looking at ways of reducing the parking budget going forward.

Members agreed to postpone further consideration of the report until the next Committee on 2 March 2015 to receive more information on the parking finances and a breakdown of the accounts. Members requested parking accounts for the last 3 years for their consideration.

The Local Committee agreed to:

Appoint the below representatives to a Parking Finances task group:

Councillor Harrison, Councillor Gulati, Councillor Essex, Councillor Mrs Bramhall, Councillor Schofield and Councillor Ellacott

66/14 MEMBER'S ALLOCATIONS (FOR INFORMATION) [Item 15]

Declarations of Interest: None

Officers attending: Rowena Zelle, Local Support Assistant

Petitions, Public Questions, Statements: None

Member Discussion – key points:

Members asked officers to confirm whether or not they had each allocated £500 to the Children's Bursary Scheme. Members asked officers to chase the possible bid from the Reigations Rugby Club.

The Committee **NOTED** the amounts that have been spent from the Members' Allocation (revenue) and Local Committee capital budgets, as set out in Annex 1 of the report submitted.

[The Chairman reminded Members that all funding must be committed by the end of January 2015.]

67/14 CABINET FORWARD PLAN (FOR INFORMATION) [Item 16]

The Committee **NOTED** the report.

68/14 LOCAL COMMITTEE FORWARD PLAN (FOR DECISION) [Item 17]

The Committee **NOTED** the report.

Meeting ended at: 4.15 pm

Chairman

This page is intentionally left blank